

Arab “Mahrajan” (Nonfood) Vendor Agreement Arab American Cultural Center of Oregon

EVENT LOCATION:

Oaks Park, Area 9
7805 SE Oaks Park Way
Portland, OR 97202

WHEN:

Sunday, September 4, 2022
11:00 am to 7:00 pm

SET UP:

Set up begins at 9:00 am. Each vendor will be provided 1 table and 2 chairs, which are assigned upon receipt of this signed agreement. A limited number of canopies will also be available for food vendors. **You must coordinate with the event organizers if you require more than 2 canopies.** Vendors may bring their own canopies. Note that the festival takes place in an outdoor venue, in September, and there is relatively little shade. **Table locations and canopies will be assigned on a first-come, first-served basis.**

VENDOR COMMITMENT:

Each vendor must be open and operational during the entire festival, from 11 a.m. to 7 p.m.

VENDOR FEE:

The fee for non-food vendors to participate in the festival is \$75. There is no cost for nonprofits to participate in the festival. Payment may be made by check to Arab American Cultural Center of Oregon and mailed to the address below, or may be made via PayPal through the “DONATE” page on our website, aacco.org, or by visiting PayPal and sending the money to [aacconews@gmail.com](mailto:aaconews@gmail.com). If you pay via PayPal, please note your vendor name in your payment. If you pay by check, please send the check to the following address:

Arab American Cultural Center of Oregon
1332 SW Custer Drive
Portland, OR 97219

If you have questions about your reservation or payment of your fee, please contact Nadia Dahab at president@aacco.org.

VENDOR SPACE:

Each vendor is responsible for cleaning up their respective area. Vendors will not have wall space to hang anything, so please bring your own easel, hanging structure, etc. Glitter, confetti, or other similar items are **NOT ALLOWED** at any of the tables. AACCO reserves the right to not allow any props or materials in its sole discretion.

Each vendor must have a representative present at its table at all times. Please note that all products and displays are at the sole expense of the vendor.

SECURITY:

You agree that AACCO is not responsible for any theft or lost, tampered, or broken goods.

Each vendor is responsible for its own goods and merchandise.

FOOD:

Vendors may sell dry goods, non-food items, etc. Vendors **ARE NOT ALLOWED TO GIVE AWAY FREE FOOD, SAMPLES, OR TASTES.** Inspectors may be visiting the event, and those who give away free food **WITHOUT A PERMIT** will be subject to fines and removal from the festival. **AACCO is not responsible for any fines or other liabilities incurred as a result of any vendor's noncompliance with these regulations.**

TAKING CARE OF THE PARK:

Please take care of Oaks Park! Care must be given to the park grounds to ensure there won't be any damages from festival operations or activities. We appreciate your cooperation with us!

ACKNOWLEDGED AND AGREED:

By: _____

Printed Name:

Mailing Address:

Phone Number:

E-mail:

Date: